

**BOARD OF SELECTMEN
MEETING MINUTES
June 26, 2017**

PRESENT: SEAN P. MURPHY, CHAIRMAN; PRISCILLA R. LINDQUIST, SELECTMAN; CHAD R. BENNETT, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN

Visitors: J. Worthen, T. Lovell

Public Announcements

- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none

Department Heads

There were none

New Business

RFP-LED Street Lights- Two proposals were received for the changing of the 148 streetlights to LED.

1. Affinity LED Lighting- Dover, NH \$36,601.00 (before rebate) \$22,206 (after rebate)
2. Tanko Lighting- San Francisco, CA \$49,658 (before rebate) \$34,858 (after rebate)

Selectman Bennett motioned to forward the proposals to the Streetlight Committee (Highway Safety Committee) for their review and recommendation. The motion was seconded by Selectman Lindquist. The motion passed unanimously 3-0.

2017 Dog Warrant- Tricia Curran, the Town Clerk- Tax Collector, submitted the 2017 Dog Warrant for the unlicensed dogs to the Selectmen for their signature. Chairman Murphy read the warrant into the record. It was noted that there are 242 unlicensed dogs.

Chairman Murphy motioned to sign the 2017 Dog Warrant. Selectman Lindquist seconded the motion and the motion passed unanimously 3-0.

Public Hearing- Ratification of the 2017 Town Election/Town Meeting at 7:10 P.M.

At 7:10 P.M. Chairman Murphy read the following into the record:

WHERE AS, the Town of Hampstead had the 2017 Town Meeting voting session scheduled for March 14th, 2017, from 8 AM to 8 PM at the Hampstead Middle School located at 28 School St. in accordance with the provisions of RSA 40:13.

On March 13th, 2017, at 8:02 AM the New Hampshire Bureau of Homeland Security and Emergency Management provided a bulletin from the National Weather Service. The NWS issued a winter storm warning for all of New Hampshire warning of "Major Winter Storm". The prediction of the NWS was for 12-18 inches with 1-4 inches per hour possible. Blizzard conditions were possible with gusts of wind from 30-40 mph. Governor Chris Sununu warned citizens not to travel on the roadways unless it was absolutely necessary. State offices and liquor stores were closed in anticipation of the winter storm.

Town Moderator, Neil Reardon, determined the forecasted weather presented an unnecessary risk to the safety of voters who would need to travel to the polls to vote. In making this decision, information was

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also received from the New Hampshire Municipal Association and Town Counsel, Attorney Diane Gorrow. The moderator has the authority to postpone the voting day pursuant to RSA 40:4.

40:4 Duties. –

I. The moderator shall preside in the town meetings, regulate the business thereof, decide questions of order, and make a public declaration of every vote passed, and may prescribe rules of proceeding; but such rules may be altered by the town.

II. In the event a weather emergency occurs on or before the date of a deliberative session or voting day of a meeting in a town, which the moderator reasonably believes may cause the roads to be hazardous or unsafe, the moderator may, up to 2 hours prior to the scheduled session, postpone and reschedule the deliberative session or voting day of the meeting to another reasonable date, place, and time certain. The date originally scheduled shall continue to be deemed the deliberative session or voting day of the meeting for purposes of satisfying statutory meeting date requirements; provided, that in towns or districts that have adopted RSA 40:13, the postponement shall not delay the deliberative session more than 72 hours. The moderator shall employ whatever means are available to inform citizens of the postponement and the rescheduled deliberative session or voting day.

The moderator postponed the voting day from March 14th, 2017 to March 28th, 2017. The voting times and the location remained the same. The notice was posted on the town's website as well as at the polling place and at the Town Office Building on Main St. Notification was given to WMUR television station for posting with its scrolling notices. This information was also provided to the Hampstead School Board members.

The moderator was present at the voting location on March 14th, 2017 at 8AM. He provided information to any voters who may have arrived to vote concerning the postponement

THEREFORE, the moderator acted within his authority. Further, he acted in the best interest of the voters by postponing the voting session of town meeting in the interest of public safety. The safety of the citizens of this town is of the foremost concern to its officials. The decision to postpone ensured the safety of citizens and allowed for the processes of democracy to occur without unduly infringing upon the right to vote.

After a properly noticed public hearing on this date in accordance with the provisions of HB 329 which was passed into law on April 21st, 2017 we do hereby ratify the 2017 Town Meeting and all actions taken by the legislative body by vote of the people on March 28th, 2017.

Selectman Lindquist motioned to Ratify the election and to sign the Ratification notice.

Selectman Bennett seconded the motion and Selectman Lindquist noted for the record, that the only one present at the meeting at this time is Conservation Chairman T. Lovell. The motion passed unanimously 3-0.

The Public Hearing was closed at 7:16 P.M. by a motion by Selectman Bennett and a second by Selectman Lindquist. The motion pass unanimously 3-0.

Old Business

Liaison Reports

The fireworks were held on June 24th and Chairman Murphy noted that they were very good and the Selectmen thanked the Patriotic Purposes, Hampstead Civic Club and Hampstead Lion's Club for organizing the event. Selectman Bennett and Selectman Lindquist had no updates.

AA Report:

RFQ for MS4

Mrs. Theriault reported that she spoke with Cliff Sinott from Rockingham Planning Commission (RPC) who will be working on a grant that will help Hampstead prepare a road map between what the town has already complied with in respect to stormwater management and what we need to address as it relates to the new Notice of Intent NOI). Hampstead is number one on the list to receive the grant. It will be a 50/50 split. This roadmap will also help identify what is needed in drafting an RFQ for stormwater engineering services. It will help to delineate a timeframe for requirements, who has the

skill set to be responsible for the work and what work will be contracted out. More information concerning the grant application will be forthcoming from the RPC in the late summer or early fall.

American's with Disabilities Act Coordinator

The NH Governor's Commission on Disability is asking who the ADA Coordinator is in Town. "Federal Law states that a public entity which employs 50 or more persons shall designate at least one employee to be an ADA Coordinator to manage efforts to comply with the ADA". Mrs. Theriault contacted the NH Governor's Commission to ask if the 50 employees were F/T equivalents or just 50 employees but they never responded. She proceeded to ask if the Board of Selectmen would appoint someone as the point person. She also noted that in the eleven plus years that she has been here working for the Town there was only one issue that came up and she believes it had to do with access from the handicapped ramp, which was dealt with promptly.

Selectman Lindquist recommended that it be added to the job description of the AA to the BOS because that is where any complaint would be sent and didn't seem to be time consuming, and to make it part of the job.

Selectman Lindquist motioned to give the title of ADA Coordinator to the AA to the BOS and add it to the job description. The motion was seconded by Selectman Bennett. The motion passed unanimously 3-0.

Meeting Minutes

The meeting minutes of May 8, 2017 have been signed by a majority of the Board of Selectmen and are ready for approval.

Chairman Murphy motioned to approve the minutes of May 8, 2017, as edited. The motion was seconded by Selectman Lindquist. The motion passed unanimously 3-0.

Activity Log

The activity log was reviewed.

Re- Appointments/Appointments

Call for candidates:

- o Ordway Park, full members and alternates – monthly meeting
- o Recreation Commission, alternate member – monthly meetings
- o Trustees of the Trust Funds, alternate members – meetings as needed
- o Zoning Board of Adjustment, alternate member – monthly meeting

There was a request from Rockingham Planning Commission (RPC) asking for an appointment to the MPO- TAC (Technical Advisory Committee) committee. Rick Hartung is currently the representative from Hampstead and he has agreed to serve at least one more year of the three year term.

The Selectmen agreed to appoint Mr. Hartung and to make it a three year term. If he decides to step down, they would like for someone to fill in the balance of the term.

Chairman Murphy motioned to appoint Richard Hartung to the RPC- MPO/ TAC with a term to expire in 2020. The motion was seconded Selectman Bennett. The motion passed unanimously 3-0.

Correspondence

Meetinghouse Park Permit- There was a request from Beyond Vanilla for a permit to sell ice cream during the 2017 concert season. Mrs. Theriault noted that the permit and the regulations were attached together. Mrs. Harrington noted that even though Beyond Vanilla had been given a permit in the past, it changed hands in 2016. The Selectmen agreed to grant the permit request and signed the permit.

Visitors Comments

There was none.

Selectman Lindquist motioned to enter into non-public session under RSA 91-a 3, II (d) Land Purchase at 7:25 pm. The motion was seconded by Selectman Bennett. The motion passed unanimously.

Tim Lovell, Chairman of the Conservation Commission, asked permission from the Board of Selectmen to purchase a parcel of land from Joan Emmert. He explained that a few years back they purchased some land from her but she kept a smaller parcel (11 Acres) for her family. She is now interested in having the Conservation Commission purchase that parcel. He noted that she has always been interested in conservation and is offering the Town of Hampstead a great deal. T. Lovell stated that the Conservation Commission has approved moving forward, pending the Selectmen's approval with the purchase.

Selectman Lindquist motion to reaffirm the action the Conservation Commission is looking to take. The motion was seconded by Chairman Murphy. The motion passed unanimously 3-0. T. Lovell said that he would get the purchase and sales stated.

Selectman Lindquist motioned to come out of non-public session under RSA 91-a 3, II (d) land purchase at 7:30 pm. The motion was seconded by Selectman Bennett. The motion passed unanimously. T. Lovell left.

Selectman Lindquist motioned to enter into non-public session under RSA 91-a 3, II (a) employee matters at 7:30 pm. The motion was seconded by Selectman Bennett. The motion passed unanimously.

Mrs. Theriault presented a proposal to the Selectmen regarding working towards the MS-4 Stormwater Permit. There was discussion about responsibilities and work that is needed, been requested but hasn't been completed. It was noted that if there are issues with Department Heads and work getting completed to follow it up in writing and to copy the Liaison on the email.

Selectman Lindquist motioned to come out of non-public session under RSA 91-a 3, II (a) employee matters at 8:17 pm. The motion was seconded by Selectman Bennett. The motion passed unanimously.

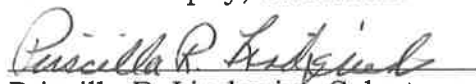
Selectman Bennett motioned to adjourn at 8:17 pm. Selectman Lindquist seconded the motion. The motion passed unanimously (3-0).


A True Record:


Tina Harrington, Reporting Secretary

Approved By:


Sean P. Murphy, Chairman


Priscilla R. Lindquist, Selectman


Chad R. Bennett, Selectman